

ACM UIST 2014 Shipping Information

When shipping anything to/from the hotel please be advised that all incoming and outgoing parcels are processed through the hotel's Security Office, which is located on the first floor of the Paoakalani Tower.

Here is an example of how to label the parcels:

TO: Name of Guest / Recipient (person receiving package)
c/o Waikiki Beach Marriott Resort & Spa
2552 Kalakaua Ave.
Honolulu, HI 96815
USA
Event: ACM UIST 2014
Dates: October 5-8, 2014
Box ____ of ____

For each incoming and outgoing package, hotel will charge a service fee in addition to your shipping charges. Packages can arrive up to 2 weeks ahead of the conference without incurring additional storage fees.

Hotel Processing and Handling Fees (in addition to shipping charges):

Packages 1-10 lbs.....	\$5.00
Packages 11-20 lbs.....	\$10.00
Packages 21-30 lbs.....	\$15.00
Packages 31-50 lbs.....	\$20.00
Parcels 50+ lbs.....	\$25.00
Crate/Pallet.....	\$60/cwt

Please do not address the shipments to the conference organizers! Conference organizers will not be receiving any packages for the attendees, as each attendee is responsible for all charges and fees associated with shipping their materials, as well as for handling and tending to their packages.